Access to Technology Employees

1. Your name *
   
   First Name
   Last Name

2. What is your primary job category? *
   
   - Classified educator/staff
   - Faculty, part-time (adjunct)
   - Faculty, full-time (contract)
   - Administrators/managers
   - Other - Write In (Required)

3. In which department do you primarily work? *

```plaintext
ACAD COMPUTING
ACAD PROG DEV.
ACAD. AFFAIRS
ADM & REC
AFR-AMER CENTER
ART
ATHLETICS
AUXTILIARY SERV
BOOKSTORE
BUSINESS
BUSINESS/ADMIN
CAMPUS EVENTS
CAMPUS POLICE
```
4. What is your employee ID?

*This number can be found on your SMC employee card or your paycheck stub (last 7 numbers). If you do not know your ID, please contact HR to locate it.*

5. Approximately what percentage of your job duties and tasks is currently carried out by using a computer and/or phone?

- 100%
- 75% - 99%
- 50% - 74%
- 25% - 49%
- 1% - 24%
- 0%

6. Approximately what percentage of your job duties and tasks involve having face-to-face interactions with students or clients?

- 100%
- 75% - 99%
- 50% - 74%
- 25% - 49%
- 1% - 24%
- 0%
7. How difficult would it be for you to carry out your job duties and tasks remotely? Rate by technology tool type

<table>
<thead>
<tr>
<th>Technology Tool Type</th>
<th>Not applicable to my job</th>
<th>Very easy</th>
<th>Easy</th>
<th>Difficult</th>
<th>Very difficult</th>
<th>Not possible</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer (desktop/laptop)</td>
<td>☐</td>
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<tr>
<td>Videoconferencing (Zoom, etc.)</td>
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<td>Phone</td>
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<tr>
<td>Online collaboration/communication platforms (IM, Microsoft Teams, Trello, Slack, Teams, etc.)</td>
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</tbody>
</table>

8. How confident are you in your ability to carry out your job duties and tasks remotely?

- Very confident
- Confident
- Somewhat confident
- Not confident at all
9. What support from the college would you need to be able to carry out your job duties/tasks remotely? Check all that apply.

- Webcam
- Headset microphone
- Remote access to WebISIS or other SMC intranet apps
- Training on how to use technology tools such as Zoom and Canvas
- Other - Write In

10. What type of technology do you have available for personal use from home? Check all that apply.

- Desktop computer (Dell, HP, iMac, etc.)
- Laptop computer (MacBook, Chromebook, Lenovo ThinkPad, Dell, HP, etc.)
- Tablet (iPad, Surface Pro, Samsung Note Pro, Kindle Fire, etc.)
- Other - Write In
- None

11. How reliable is your internet access at home?

- Very reliable
- Reliable
- Somewhat reliable
- Not reliable
- Do not have internet connection at home
12. Do you have a personal Smartphone (iPhone, Galaxy, Google Pixel, etc.)? 
   - Yes
   - No

13. Please provide any additional feedback or questions you may have about working remotely.