Integrating Plans into Your College Fiber by Telling Your Data Story

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Cañada College, Redwood City
Agenda

Objectives

- Describe our Academic Committee for Equity and Success
- Explain our inquiry process
- Illustrate how we implemented a collaborative cross program initiative resulting in increased student persistence

Activity: Consider how you would implement these ideas in your institution
The Academic Committee for Equity and Success

- Merger of Basic Skills Committee and Committee for Student Equity
- Enacts student equity and student success goals per our Integrated Plan (SSSP, Basic Skills, Student Equity)
ACES Inquiry

College-wide professional learning structure. Faculty, staff, administrators, and students:

- examine equity issues through data-informed investigations
- collaborate on initiatives supporting success of all students and better support student groups facing higher rates of disproportionate impact.
<table>
<thead>
<tr>
<th>Situation</th>
<th>Inputs</th>
<th>Activities</th>
<th>Outputs</th>
<th>Outcomes/Impacts</th>
</tr>
</thead>
<tbody>
<tr>
<td>What problems are you trying</td>
<td>What resources go into the program?</td>
<td>What activities will the program</td>
<td>What is produced through those</td>
<td>The changes or benefits that result from the</td>
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<tr>
<td>to solve?</td>
<td></td>
<td>undertake?</td>
<td>activities?</td>
<td>program?</td>
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</table>

**CAÑADA COLLEGE INQUIRY PROCESS**

**Question 1**
What is the situation we are trying to change?

**Question 2**
What is our dream outcome?

**Question 3**
What activities will we use to achieve our dream outcome?

**Question 4**
What are the outputs gained from the activities?

**Question 5**
What do we need to do to make it successful?
Integrating A Plan Into the College Fiber

1. **Concept is Created**
   “Start Strong. Stay Strong. Finish Strong”

2. **Put Your Concept To The Test**
   Implement Programming, Plant Seeds, Experiment

3. **Evaluate Your Concept**
   “Does it have IMPACT? Does it work?”

4. **Share Your Concept and Outcomes**
   What is your data story?”

5. **Create Buy-In**
   Start Small and Grow PRIE, ACES

6. **Introduce Concept into the College Fiber**
   Structure included in our Student Equity Plan, EMP, SSSP

7. **Evaluate for Effectiveness**
   Revisit the Impact that the concept is having on the college
Situation

What we noticed in Fall 2016:

Persistence Rates

College (first time students)

Basic Skills without Proactive Registration
Proactive Registration

Proactive Registration is a campus-wide initiative dedicated to assisting students enrolled in Basic Skills courses with registering for their next semester to increase their persistence and retention.

REFLECT:

- Modeled after ESL Registration Event
- Duplicated and scaled up to serve Basic Skills Students
Resources

Counseling
Admission & Records
Basic Skills Faculty
Financial Aid, SparkPoint Cashiers
Student Support Services & Programs
Student Leaders
Outreach & Activities

Prior to Event:
- Pre-planning meetings
- Classroom visits
- Faculty collaboration
- Hold information
- Checklist (include example)
- SEP campaign
- Emails
- Training student volunteers

Event:
- Staff & Volunteers
- Passport
- Next Steps
  Information
# Proactive Registration College Checklist

My registration date for Spring 2018 classes at Cañada College is on ________________.

To prepare you for registration, please complete the checklist below and complete:

<table>
<thead>
<tr>
<th>Status</th>
<th>Situation</th>
<th>If you need support, please contact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐</td>
<td>1. G Number: _____________</td>
<td>Admission and Records Building 9-1st Floor (660)306-3226</td>
</tr>
<tr>
<td>☐</td>
<td>2. My pin: _______________</td>
<td>Admission and Records Building 9-1st Floor (660)306-3226</td>
</tr>
<tr>
<td>☐</td>
<td>3. My academic or financial holds are resolved and processed.</td>
<td>Check on WebSMART under the Student tab in Student Records section.</td>
</tr>
<tr>
<td>☐</td>
<td>4. I have a BOG fee waiver (enrollment fees paid for by CA) for 2017-2018.</td>
<td>Financial Aid Building 9-1st Floor (660)306-3307</td>
</tr>
<tr>
<td>☐</td>
<td>5. I have an updated Student Education Plan (SEP)</td>
<td>Counseling Office Building 9-1st Floor (660)306-3452</td>
</tr>
<tr>
<td>☐</td>
<td>6. I will probably pass my current class(es). or I will probably not pass my current class(es).</td>
<td>Talk to your professor(s) or Counseling Office Building 9-1st Floor (660)306-3452</td>
</tr>
<tr>
<td>☐</td>
<td>7. I know what classes I need or want to take.</td>
<td>Counseling Office Building 9-1st Floor (660)306-3452</td>
</tr>
<tr>
<td>☐</td>
<td>8. I am interested in registering for Math Jam and/or Word Jam.</td>
<td>Retention Specialist</td>
</tr>
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</table>
## PROACTIVE REGISTRATION PASSPORT

Complete in Blue or Black INK

<table>
<thead>
<tr>
<th>Name:</th>
<th>Date:</th>
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<tbody>
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<table>
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<tr>
<th>Git:</th>
<th>Major:</th>
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<table>
<thead>
<tr>
<th>Email Address:</th>
<th>Cell Phone Number or Home Phone Number:</th>
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### Required Stations:

<table>
<thead>
<tr>
<th>Requirement #1</th>
<th>Requirement #2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CLASS REGISTRATION</strong></td>
<td><strong>SUMMER JAMS AND PROGRAMS</strong></td>
</tr>
<tr>
<td>Email or print a copy of your Summer/Fall 2017 Schedule</td>
<td>Learn about and/or register for:</td>
</tr>
<tr>
<td></td>
<td>Math Jam (June 5-9 and/or August 7-11)</td>
</tr>
<tr>
<td></td>
<td>Word Jam (June 5-9 and/or August 7-11)</td>
</tr>
<tr>
<td></td>
<td>COLTS Academy 2 (August 1-3)</td>
</tr>
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Staff Signature: | Staff Signature: |
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### Select at least ONE additional station below:

<table>
<thead>
<tr>
<th>FINANCIAL RESOURCES</th>
<th>WHAT IS HOT &amp; NEW?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select all that apply:</td>
<td>Select all that apply:</td>
</tr>
<tr>
<td>Check in with financial aid</td>
<td>Learn about support programs</td>
</tr>
<tr>
<td>Learn about changes to the BOG Fee Waiver</td>
<td>Learn about academic programs</td>
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<tr>
<td>Learn about SparkPoint</td>
<td></td>
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</tbody>
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Staff Signature: | Staff Signature: |
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</table>
Outputs

Fall 2016 Proactive Registration Event (Nov. 16, 2016) enrollment for Spring 2017

Proactive Registration Participants

<table>
<thead>
<tr>
<th>Sections</th>
<th>Students</th>
</tr>
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<tbody>
<tr>
<td>Math</td>
<td>11</td>
</tr>
<tr>
<td>English</td>
<td>8</td>
</tr>
<tr>
<td>ESL 400</td>
<td>7</td>
</tr>
<tr>
<td>Reading</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total Head Count</strong></td>
<td><strong>706</strong></td>
</tr>
<tr>
<td><strong>Total students (unduplicated)</strong></td>
<td><strong>631</strong></td>
</tr>
</tbody>
</table>

Participated - out of 352 students
Did NOT Participate - out of 279 students
Outcomes

**College (first time students)**

- Basic Skills without Proactive Registration: 67.50%
- Basic Skills with Proactive Registration: 95.20%

Persistence Rates
“Everyone was nice. I really had questions about financial aid but didn't have time to come and ask so this help”

“I had already registered for classes, but they really made sure I had no issues with the classes I would be taking”

“This was a great orientation and I found many resources to succeed in my classes”
Integration

**Student Success and Support Program:**
To increase student access and success through matriculation services and helping them identify their educational goal through the creation of an educational plan.

**Student Equity Plan:**
To close the achievement gaps in access and success for specific disproportionately impacted groups through the provision of specialized support/services.

**Basic Skills Initiative:**
Faculty and staff development to improve curriculum, instruction, student services, and program practices in the areas of basic skills and ESL programs.

**PR Activities**
- Classroom Visits
- Student Emails
- PR-Registration Support
- PR-Counseling Drop-In Session

**Basic Skills Initiative Activities**
- PR Event and Activities specifically for Basic Skill Students
- Faculty involvement in registration and as a form of professional development
- Increase enrollment in academic support programs such as Math Jam, Word Jam, and COLTS Academy
Impacts

Challenges:
• Deciding who should take ownership (student services & academic issues)
• Staffing issues (day and evening hours)
• How to incentivize faculty to bring their class to this event?

College wide initiative - Should we Institutionalize and how?
How Can You Make This Program Happen At Your College?

1. What already exists on your campus that you could build on?
2. What resources can support your work?
3. What questions do you still have?
4. Who has relevant knowledge?
5. Who needs to be actively involved?
6. Who needs to be aware of what is happening?
7. Who could provide support?

Notes
Questions?